

**Bellefonte Town Commission
Meeting Minutes
July 11, 2016**

Public Hearing: Ordinance 2016-04 Stormwater Management. The hearing was called to order at 6:02 pm. Dave read the purpose of the ordinance. There were no other attendees to comment. The hearing was closed to public comment at 7:00 pm.

Attendees: Dave Brenner, Brandon Dougherty, Scott MacKenzie

Town Meeting:

Attendees: Dave Brenner, Brandon Dougherty, Scott MacKenzie, Curt Nass; Brian Donovan and Ed Mulvihill.

Call to Order: The meeting was called to order at 7:02 pm.

Special Guests: Pokemon was here. NCC Councilman John Cartier presented the Crime Report and the Property Maintenance Complaint Report for June. John reported that the rash of car break-ins is being watched by NCC Police, but encouraged residents to secure their vehicles properly and to report anything suspicious. Brian Donovan reported that there was a break—in on Prospect and info was passed to NCC Police by the resident. John said that the County is ready to take over Building Code as soon as we are ready.

John said that he is encouraged by several new businesses opening along Philadelphia Pike, a major concern of his.

PECO's Liquor Store - Resolution 2016-03 – Recognizing Peco's Liquors 80 years of business in the community. The resolution was read by Dave and motioned to pass, seconded by Brandon and all in favor. The resolution was presented to Ed Mulvihill.

Minutes: Motion to waive and approve as distributed was made by Scott, seconded by Brandon, and the motion passed unanimously.

Building Inspector Report: No report from Kyle Bendler
Brian Donovan said that 911 Prospect is going up for sale. Scott will email Kyle about whether a CO has been issued.

Plumbing Inspector's Report: No report from Steve Russo.

Board of Adjustment: Brian Donovan reported no activity.

Planning Commission: There was no quorum at the meeting scheduled for July 27. The next meeting is scheduled for August 1 at 7 pm.

Treasurer/Tax Collector's Report:

The Tax Collector and Treasurer's report was reviewed as submitted by Curt Nass (attached). Scott made a motion to accept the Treasurer and Tax Collector's Report, seconded by Brandon, all in favor.

Presidents Report:

- Ordinance 2016-04 – Stormwater Management

Scott made a motion to read Ordinance 2016-04 in title only, seconded by Brandon, all in favor. Dave read the title and the purpose of the Ordinance. Brandon made a motion to accept as first reading of 2016-04 Stormwater Management Ordinance, Scott seconded, and the vote was unanimous.

Old Business:

- Capital Improvements – no news from Andy Moore about Annex entrance or drawings from Carmen Casper.
- **Trash Resolution 2016-03** – Motion to read in title only, Scott, seconded by Brandon, all in favor. Dave read the resolution and noted revisions that were made to the original resolution from 2014. Motion to adopt resolution made by Scott, Brandon seconded, all in favor. Dave signed the resolution.

New Business:

- Dave noted that the new wireless b/w printer installed.
- Commissioners' Table has been moved to dais.
- Scott Made a motion to spend up to \$100 to purchase a flagpole and concrete to install. Dave and Scott will install.
- Scott made a motion to approve \$250 for Hall & Spadola to perform in the park on July 29 at 6-8 pm, second by Brandon, all in favor.
- Dave announced that the dedication of the historic marker will be on Friday, July 29, 3 pm. Dignitaries and the media are being invited and Dave will post on Facebook and the Town website.
- Scott made a motion to approve \$100 to have Rich Mulhern replace Summer banners on Brandywine Blvd., seconded by Brandon, all in favor.
- Scott made a motion to strip the carpet off the dais and paint the floor, seconded by Dave and all in favor. Brandon said to let him know when this is being done and he will help if he's available.
- Dave motioned to approve Will Merlo for sexton to keep town hall and the annex clean for \$50 per month, seconded by Brandon, all in favor. The job duties and responsibilities were reviewed and approved by general consent.
- **Town Picnic** – Dave made a motion for 9/17 to be Town Picnic, 12 Noon, seconded by Brandon all in favor. Scott, Brandon and Carol will work together to coordinate entertainment and food. Scott made motion for up to \$500 for entertainment for the Town Picnic and \$500 for food and beverage, seconded by Brandon, all in favor.
- Scott made a motion for up to \$100 for the purchase of a 6 foot ladder for use at Town Hall.

Reading of the Bills:

The following bills were read for payment:

Payee	Description	Amount
Valerie White	Reimbursement for BAF bathrooms; A-1 check returned	\$500.00
Penny Hill Landscaping	Monthly fee	\$670.95
News Journal	Legal notice - ordinance	\$156.80
Delmarva Power	Town Hall power	\$166.18
Waste Industries	Monthly Trash/Recycling	\$12,853.00
Delmarva Power	Streetlights	\$1,389.90
S. MacKenzie	Reimbursement, b/w printer	\$164.94
Comcast	Monthly Internet/phone	\$150.00

Scott made a motion to pay the bills as read, seconded by Brandon, all in favor.

Correspondence:

- NCC Quarterly updates to tax rates – forward to Curt
- Affidavit of publication, Stormwater Ordinance - file
- Affidavit of publication, Building Code Ordinance - file
- Copy of DelDOT contract executed - file
- BHFC elevator inspection report – file
- Copy of filing from P. Kostyshyn – forward to Gonser & Gonser
- Selective Insurance change of premium - given to Curt.

Announcements:

The August Town Meeting will be held on Monday August 1, 2016, 7 pm
 The Planning Commission Meeting will be held concurrently on August 1, at 7 pm.

Adjournment:

Scott made a motion to adjourn the meeting at 9:15 pm, seconded by Brandon, all in favor.

Town of Bellefonte Monthly Treasurers Report
June 2016 Report

	Town Account	MSAF Account	Property Transfer Account	Town Accounts Sub-Total	June 2015	
1	Balance 06/01/16	\$43,174.20	\$2,002.97	\$167,549.95	\$212,727.12	\$149,436.49
Receipts						
2	Property Transfer Tax		3,780.00	3,780.00		90,710
3	State Reimbursement	2,870.62		2,870.62		25,500
4	Plumbing Inspection Fees	405.00		405.00		65,210
5	Town Taxes	100.00		100.00		
6	Miscellaneous	50.00		50.00		
7	Total Receipts	3,425.62	0.00	3,780.00	7,205.62	15,797.94
Disbursements						
8	Capital Improvements	0.00		29,295.00	29,295.00	
9	Trash Collection	12,835.50			12,835.50	
10	Landscaping	1,895.15			1,895.15	
11	Town Utilities	1,832.54			1,832.54	
12	Commissioners Stipend	1,523.78			1,523.78	
13	Attorneys Fees	980.00			980.00	
14	Treasurers Stipend	923.50			923.50	
15	Secretary Stipend	831.15			831.15	
16	Plumbing Inspections	350.00			350.00	
17	Miscellaneous	548.96			548.96	
18	Total Disbursements	21,720.58	0.00	29,295.00	51,015.58	16,648.35
19	Ending Balance 06/30/16	\$24,879.24	\$2,002.97	\$142,034.95	\$168,917.16	\$148,586.08
20	Curt A. Nass Treasurer/Tax Collector		June Properties:	1101 Bellevue	904 Marion	