

Town of Bellefonte, DE
Town Meeting Minutes
Monday, December 12, 2016

Attending: Dave Brenner, Brandon Dougherty, and Scott MacKenzie.

Excused: Andrew Ritchie, Curt Nass, and Ross Logan

Public Comments: Ken Chew, Lion's Club, Claymont Chapter – Mr. Chew said he has had some interest in the Bellefonte area and is trying to start a Bellefonte branch of the Lion's Club. Ken Chew can be contacted at: 1941akc@verizon.net.

Francis Kelleher of Rosedale Avenue – Dr. Kelleher presented a letter in which she detailed some safety issues she would like to see addressed, including lowering and posting speed limit on Philadelphia Pike from Schoolhouse to Marion Ave. She also detailed the obstructed views of signs in many places and no signs posted on Philadelphia Pike on the border of Bellefonte. Scott said that he would compose a letter to DelDOT to address her concerns, which are shared by the Commission.

Special Guests: John Cartier – crime report will be forthcoming; one code enforcement issue pending. John said he is pleased that Cajun Kate's had its soft opening and is looking forward to the grand opening. Very excited about this new addition to Philadelphia Pike business zone. John reported that the transfer of Building, Plumbing, Mechanical code enforcement had been completed at the NCC November 15 meeting.

John reported that the Diamond State Port Authority has purchased the Edgemoor Plant site for use as a container ship port, bringing some future jobs to the area. He also reported that the old Superfresh was purchased by Nolan Group (of Philadelphia) and the site will be a legal & medical records storage facility and the front pad site is planned to be a Royal Farms or similar convenience/gas business.

He went on to say that these are challenging times in Delaware with the loss of jobs and significant budgetary problems at the state level and that they will most assuredly be considering taking away the Real Estate Transfer Tax from local municipalities, including NCC and Bellefonte. This would have an impact on the Town and the County, mandating that taxes be raised.

Minutes: Scott made a motion to waive reading and to approve as distributed, seconded by Brandon, and all approved.

Building Inspector Report – no report received.

Plumbing Inspector's Report – Steve Russo did not attend.

Board of Adjustment Report – Brian Donovan, chair, reported no activity.

Treasurer/Tax Collector's Report: Scott read the treasurer's report for Cur, who was unable to attend. Brandon motion to approve Tax collector and Treasurer's Report.

President's Report: Dave reported the following:

- Revision of Land Use Code - Dave said that he had reviewed the 2010 Land Use Code and that there were no less than 30 references to " Building Inspector," which he felt might cause confusion since authority for that role had been transferred to NCC. Scott agreed, but noted that to revise the Land Use Code we would need to hold a public hearing and that it would have to be noticed in the News Journal. Dave made a motion to approve up to \$200 to advertise the public hearing to amend Land Use Code and set the date for the first hearing at 6 pm before the January meeting.

Old Business:

- Resolution 2016-06 - Bellefonte Freedom of Information Policies and Procedures. Dave introduced the FOIA Resolution and passed out copies to all in attendance. Brandon motioned to waive the reading of resolution and to read it in title only. Resolution 2016-06 was read in title. Scott made a motion to pass the resolution, and Dave seconded. On

discussion, the entire fee schedule was read to attendees. Dave called for further discussion; there being none, the vote was unanimous for approval.

- Capital Improvement – Andy Moore reported that he had finally discussed the drainage drawings for the new handicapped entrance with Carmine Casper at Howard Robertson and that he informed him that we would adapt the existing Annex door to accommodate wheelchairs. This will save money and will simplify construction.
- Bellefonte Avenue paving – Harris McDowell reported at the previous meeting that this would be completed soon according to DelDOT, so this item is being left on as active Old Business.
- Holiday party – Brandon reported that the party was a great success with well over 100 people attending. It was noted that we will need to have the event in the annex next year, pending the completion of construction.

New Business:

The following Correspondence was received:

- Sunoco Logistics – race fuels stored and transported using pipelines in PA, within the distance requiring notification.
- Proclamation Request regarding "School Choice Week" deferred until January
- Voicemail – outstanding tax call referred to Curt Nass

Public Safety - Scott made a motion to address a letter to DelDOT, as suggested by Dr. Kelleher, seconded by Dave. The motion passed unanimously.

Donation: Scott made a motion to approve our \$500 annual donation to BHFC, seconded by Brandon, all in favor.

Announcements:

- Planning Commission meeting January 2 at 7 pm, and
- Next Town Meeting – January 9, 7 pm, with Public Hearing scheduled for 6-7 pm.

Dave announced that Curt was not able to attend because of work, and that the Commission would consider and approve the bills to be given to him for payment at his earliest convenience.

Payment of the Bills:

December bills: The following bills were read by Scott for payment:

Will Merlo	Sexton expense (Dec)	\$50.00
Scott MacKenzie	Holiday party food reimb.	\$65.05
Scott MacKenzie	Decorations for Brandywine Blvd.	\$358.60
Brandon Dougherty	Holiday party food reimb.	\$134.93
Richard Mulhern	Holiday banner installation	\$100.00
Ross Logan	Web hosting annual fee reimbursement	113.40
Suez Water Delaware	Monthly service	\$17.04
Waste Industries	Monthly Trash/Recycling	\$12,853.00
Penny Hill Landscaping	Monthly fee	\$670.95
Delmarva Power	Streetlights	\$1421.79
Delmarva Power	Town Hall gas	\$78.94
Delmarva Power	Town Hall electric	\$210.50
Comcast	Monthly internet/phone	\$158.28
Brandywine Hundred Fire Company	Annual Donation	\$500.00
Nancy Jo Suter	Tax refund from reassessment	\$51.73

Motion to pay the bills Dave, seconded by Brandon, all in favor.

Dave motion to adjourn, seconded by Brandon, all in favor. Meeting adjourned at 8:39

Submitted by: Scott L MacKenzie Approved: 1-9-17

Town of Bellefonte
Monthly Treasurers Report
November 2016 Report

	Town Account	MSAF	Account	Property Transfer Account	Town Accounts Sub-Total	November 2015	
1	Balance 11/01/16	\$157,270.01		\$7,795.78	\$122,370.95	\$287,436.74	\$247,862.20
	Receipts						
2	Town Taxes	1,136.30				1,136.30	
3	Property Transfer Tax			3,277.50		3,277.50	
4	Plumbing Inspection Fees	50.00				50.00	
5	Total Receipts	1,186.30		0.00	3,277.50	4,463.80	34,762.47
	Disbursements						
6	Trash Collection	12,871.00				12,871.00	
7	Town Utilities	410.46		1,423.20		1,833.66	
8	Landscaping	670.95				670.95	
9	Building Inspection Fees	450.00				450.00	
10	Community Activities	366.47				366.47	
11	Maintenance	50.00				50.00	
12	Bank Fees	13.22				13.22	
13	Total Disbursements	14,832.10		1,423.20	0.00	16,255.30	17,469.22
14	Ending Balance 11/30/16	\$143,624.21		\$6,372.58	\$125,648.45	\$275,645.24	\$265,155.45

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Curt A. Nass
Treasurer/Tax Collector

November
Properties: 806 Grandview