

Town of Bellefonte, Delaware
Town Meeting Minutes, October 12, 2020

Attending: Scott MacKenzie, David Brenner, Elisa King, Ross Logan, Andrew Ritchie, and Treasurer Curt Nass

Call to Order: The call to order was made by Scott MacKenzie at 7:01 pm and welcomed those attending.

Special Guests: NCC Councilman John Cartier attended. Councilman Cartier presented deliverables including code enforcement report and crime report. NCC income very strong, lodging tax revenues are down, core revenues of NCC government are in tact. Sheriff sales are resuming on 10/13. Sales will be conducted at PAL on Market Street. Pop up test sites sponsored by NCC are continuing every week.

Question asked and discussion about containers on the roadway and time limits, pods or dumpsters.

Public Comments: No public comments.

Minutes to the Previous Meeting: Brandon Dougherty made motion to approve minutes of August 10, 2020, meeting and Elisa King second, all were in favor.

Board of Adjustment: Rich Mulhern attended, no activity reported.

Planning Commission: Chicken ordinance discussed. The commission has not yet taken a vote on the subject. Six (6) guests attended for the discussion.

Treasurer's Report: Treasurer presented the financial report for September (attached). Andrew Ritchie made the motion to accept the Treasurer's report, second by Scott MacKenzie, all were in favor.

Tax Collector Report: Curt presented analysis of all delinquent taxes. Letters to four (4) properties sent on 10/8/2020. Scott MacKenzie made a motion to approve the tax collector's report, Elisa King second, all were in favor.

Correspondence:

- Via email - Bid from Master Acoustics - \$7,500
- Via USMail - Snow plowing bid from Jos. Finocchiaro & Bros.
- Vis USMail - Quarterly assessment update - given to Curt
- Via USMail - DeIDOT, Snow Removal Reimbursement program - RSVP by Nov 1, given to Curt

Old Business: Section of Town Hall ceiling collapsed. Will solicit bids for all options available to replace ceiling.

Windows have been replaced/repared. Price for Lexan to be installed would be \$2,500. Covering with Lexan would result in not being able to open windows. Plywood will be removed from the windows.

AC units repairs still in progress.

Holiday decorations/new banners; Elisa inquired with local resident artist Andrew Geroski. Andrew Ritchie made a motion for up to \$700 for holiday-oriented banners, Brandon seconded, all in favor.

Elisa King will coordinate town-wide holiday decorations contest.

Scott made a motion for \$450 for prizes for town-wide holiday decoration contest, VISA gift cards.

Brandon made a motion to approve up to \$500 for mailing to advertise town-wide holiday decoration contest, Elisa King second, all in favor.

Public Comments: Kathy McDonough inquired regarding accident near town parking lot and damage to town property including sign. Scott with have Seth look into the matter and recourse options.

New Business:

- Verizon franchise agreement tabled.
- Security discussion tabled to next meeting, Brandon Dougherty exploring camera options and will discuss with Ross Logan.
- Park playground, Andrew Ritchie made motion for up to \$3,200 for Penny Hill Landscaping for removal of mulch and re-mulching.
- Use of building by local Girl Scout troop discussed; troop will sign a blanket hold harmless agreement and will clean building upon their exit, reached consensus on agreement to use.
- Snow plowing contract for consideration, renewal of snow plowing contract with Joe Finocchiaro and Brothers; Elisa King made motion for Scott Mackenzie to sign contact, Brandon Dougherty seconded, all in favor.

October 2020 Bills

Payee	Description	Amount
Delmarva Power	Streetlights	\$1,526.18
Delmarva Power	Town Hall	No bill
Delmarva Power	Town Hall gas	No bill
Comcast	Phone & internet service	*\$220. recommended
Penny Hill Landscaping	Contract payment: Sept	\$750.75
GFL Environmental	Monthly trash/recycling	\$10,851.00
Will Merlo	Town Hall cleaning - September Fall banner hanging	\$160.00
Scott MacKenzie	Reimbursement Sept. meeting food	\$35.00
Jim Paradise	Reimbursement for purchase of thermometer	\$39.69
Kathleen MacDonough	Reimbursement for copies of draft revised zoning code for Planning Commission	\$86.42
Anderson and Catania	Bond renewal	\$1,200.00
State of Delaware	MSAF refund	\$12.12

*No bill

Elisa King made motion to pay bills, second by Brandon Dougherty, all in favor.

Announcements:

Next Town Meeting is 11/9/2020 at 7 pm

Next Planning Commission Meeting is 11/2/2020; interim meetings scheduled 10/13/2020,
 Meeting adjourned at 8:47 pm without objection.

Submitted by

 Andrew C. Ritchie, Secretary

 Approved:

**Town of Bellefonte
 Monthly Treasurers Report
 September 2020**

	Town Account	MSAF Account	Property Transfer Account	Total of Town Accounts	September 2019
Balance 09/01/20	\$57,886.86	\$1,673.55	\$197,362.92	\$256,923.33	\$183,419.12
Receipts					
Town Taxes	\$106,278.56			\$106,278.56	
Property Transfer Tax			-	\$0.00	
MSAF Award		\$10,033.43		\$10,033.43	
Energy Credits	\$185.80			\$185.80	
Total Receipts	\$106,464.36	\$10,033.43	\$0.00	\$116,497.79	
Disbursements					
Trash Collection	\$10,841.00			\$10,841.00	
Comcast Cable				-	
Delmarva - TH Gas & Electric	-			-	
Delmarva - Annex Gas	-			-	
Delmarva - Town Street Lights	\$1,525.33			\$1,525.33	
Suez - Water	-			\$0.00	
Reimbursement - Mtg Food	\$33.00			\$33.00	
Landscaping	\$750.75			\$750.75	
Parking Lot Tree Removal	\$787.50			\$787.50	
J&M Industries- Oil Spill	\$6,930.00			\$6,930.00	
Maintenance	\$160.00			\$160.00	
Parkowski, Guerke, & Swayze	\$66.75			\$66.75	
Calvert - HVAC Repairs	\$3,050.00			\$3,050.00	
Bank Analysis Fee	\$36.96			\$36.96	
Wilmington Glass				-	
Total Disbursements	\$24,181.29	\$0.00	\$0.00	\$24,181.29	
Ending Balance 09/30/20	\$140,169.93	\$11,706.98	\$197,362.92	\$349,239.83	\$300,807.41

Curt A. Nass, Tax Collector
 David A. Brenner, Treasurer

September Properties: