

## **Town of Bellefonte, Delaware**

### **Town Meeting Minutes, March 10, 2025**

**Present:** Brandon Dougherty, David Brenner, Scott MacKenzie, Andrew Ritchie, Logan Ritchie, and Treasurer Curt Nass

**Call to Order/Welcome** – Brandon called the meeting to order at 7:02 pm and welcomed attendees.

Minutes to the Previous Meeting - \_Scott\_\_\_ made a motion to waive the reading of the minutes and to approve them as distributed, seconded by Logan\_\_\_, and all approved.

**Special Guests/Public Comments** (limited to 3 mins. Each)

**Committee Reports:**

**Board of Adjustments** – No activity

**Planning Commission/Zoning Review Board** – Update from Jim Paradise. Met on March 3, received updated maps and emailed out for final updates, will be ready for April Meeting. Two ZRB meetings, 402 Bellefonte Ave. (basement egress), 612 Melrose (deck).

**Treasurer's Report and Tax Collector's Report** – Curt Nass presented the monthly financial reports as of February 28, 2025 (attached) and reviewed the Report on Delinquent Taxes.

Andrew made a motion to accept the financial reports as presented, seconded by Dave, and all were in favor.

The commission approved signers for our new accounts at WSFS as Curt Nass, Brandon Dougherty, Dave Brenner, Scott MacKenzie.

**Old Business/President's Report:**

Town Hall Complex improvements – Scott gave a Status Report.

- The roof replacement for the flat roof will be done soon (during March). Payment was authorized last month so Scott will let Curt know when to pay R & R Roofing.
- Scott reported that the Energy Grant has been frozen by the Trump administration. He suspects that the town will still receive the grant at some point; However, in the meantime - following Deb Heffernan's suggestion - I contact Delaware SEU about funding for some of the expenses to get our solar panels back running. They decided to fund the whole thing - almost \$20,000. We will be getting an ACH soon with 50% of the funds, which I am asking you to approve for payment to Sun in One. This whole contract will upgrade our inverters, install them, and reinstall the solar panels back on the roof. Per the EECBG Resolution, I signed the agreement with SEU that allows them to ACH the funds to us. When work is complete, they will ACH the balance to us.
- As a result of the SEU grant, this returns some of the DCRF funds that were planned. So, we now have \$9,450. I suggest that the Commission approve the funding to do the second automatic door (\$6,000) by Lou Deldeo. As soon as authorized, I will notify Lou.

Scott motioned for approval of up to \$11,000 to upgrade solar inverters (will come from DESEU), seconded by Andrew, and all were in favor.

Brandon motion for approval of another automatic door, Logan seconded, and all approved.

Sidewalks and Streetlights – Status Report. No status update on Deldot projects except that 4-way stops requested will be installed 4-6 weeks from now at Elizabeth, Rodman, and Melrose Aves.

**Shops of Bellefonte Report** – Status Report from Kathi McGinnes.

**Edgemoor Port** – Report from Jim Paradise. Presentation by Enstructure about Port. No rep from Diamond State Port Authority. Union rep touted union jobs that would be created. Website is [www.enstructure.com](http://www.enstructure.com).

- Energy and Community Development Grant – see above.

**Correspondence**

- Via USMail – DE League of Local Government – Annual Contact info updated
- Via EMail – Multiple emails with contract from DESEU.

- Via USmail – Lawsuits filed against former residents regarding proceeds from the seizure of their property. Copies sent to solicitor.
- Via USMail – from Selective Insurance, changes to coverage – referred to Curt.
- Via USMail – 4thQ 24 SRECs check for \$185.80.
- Via USMail – Verizon annual franchise check for \$8,394.39.

**Public Comments; Board of Elections** – Patty Vidiksis, BOE chair, has prepared all filings for the state Board of Elections as well as the Solicitation of Candidates. Scott and Patty will make sure to update the website and post notices. Commissioners Logan Ritchie and Scott MacKenzie, as well as Curt Nass are at the end of their terms.

**New Business:**

- Discussion – DE Community Reinvestment Fund Application – setting priorities – The Commission reached consensus that we would not apply for any grant funding this year.
- Annual Budget – Dave and Scott will draft a proposed budget for next year. The Commission will need to approve the budget in May, according to our Charter.
- National Night Out, August 2 – the Commission agreed to work with Edgemoor Hills on National Night Out.

**Payment of the Bills**

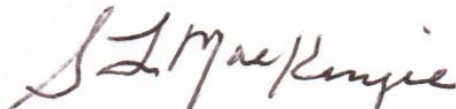
<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Delmarva Power	Streetlights	(credit balance)
Delmarva Power	Town Hall	\$778.42
Delmarva Power	Town Hall Annex gas	\$175.84
Casella	Monthly trash/recycling – February	\$12,352.18
Comcast	February service	\$274.29
Will Merlo	Monthly cleaning, Annex	\$100.00
Ross Logan Reimb	Hostmonster annual website hosting	\$239.88
Veolia	Water service –February service	No bill – Up to \$30.00
Rhino Fencing	50% deposit roof fencing (DCRF)	\$2,850.00
Wise Power Systems	50% payment, inverter upgrade, remounting (DESEU)	\$9,799.00
Deldeo Builders	Automatic door (Stairwell)	(HOLD) \$6,325.00
Evie Koninis	March meeting food	\$50.00

Andrew made a motion to pay the bills as read, seconded by Logan and all approved.

**Announcements/Adjournment** – Planning Comm. 4/7, Town Meeting, 4/14, 7 pm.

Meeting adjourned by Brandon without objection at 8:21 pm.

Submitted by:



Scott MacKenzie

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 Approved

03-10-25

**Town of Bellefonte  
Monthly Treasurers Report  
February 2025**

	Town Account (5751)	MSAF Account (5312)	Property Transfer Account (8041)	Special Projects & Grants (8097)	TD Bank CD	Total of Town Accounts	Feb 2024
<b>Balance 02/01/2025</b>	<u>\$219,838.87</u>	<u>\$7,097.64</u>	<u>\$24,660.15</u>	<u>\$0.00</u>	4.33% <u>\$ 84,679.82</u>	<u>\$336,276.48</u>	<u>\$365,707.20</u>
<b>Receipts</b>							
Comcast Franchise Fee	\$4,977.18		\$0.00			\$4,977.18	
Town Taxes	\$247.52					\$247.52	
TD Bank CD Interest					\$2,158.61	\$2,158.61	
TD Bank CD Transfer	\$86,838.43				(\$86,838.43)	\$0.00	
WSFS Transfer	(\$500.00)	\$0.00	\$0.00	\$500.00		\$0.00	
<b>Total Receipts</b>	<u>\$91,563.13</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$7,383.31</u>	<u>\$24,529.45</u>
<b>Disbursements</b>							
GFL - Trash Collection	\$12,352.18					\$12,352.18	
Delmarva - Town Street Lights		\$0.00				\$0.00	
Delmarva - TH Gas & Electric	\$629.30					\$629.30	
Delmarva - Annex Gas	\$318.82					\$318.82	
Comcast Cable	\$274.29					\$274.29	
Veolia Water	\$29.09					\$29.09	
NC County - Sewer	\$38.40					\$38.40	
Reimburse - S.MacKenzie - Food	\$14.99					\$14.99	
Reimburse - E.Koninis - Food/Holiday	\$50.00					\$50.00	
J.Finocchiaro - Snow Plowing	\$8,010.00					\$8,010.00	
Stipend - Steve Kimmel	\$507.93					\$507.93	
Tax Commision - C.Nass	\$6,866.33					\$6,866.33	
Barbacane/Thornton - Audit	\$1,866.50					\$1,866.50	
Will Merlo - Maintenance	\$84.70					\$84.70	
Bank Fee	\$41.10					\$41.10	
<b>Total Disbursements</b>	<u>\$31,083.63</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$31,083.63</u>	<u>\$35,120.52</u>
<b>Ending Balance 02/28/2025</b>	<u>\$280,318.37</u>	<u>\$7,097.64</u>	<u>\$24,660.15</u>	<u>\$500.00</u>	<u>\$0.00</u>	<u>\$312,576.16</u>	<u>\$355,116.13</u>

February Properties:

Curt A. Nass, Treasurer/Tax Collector