

Town of Bellefonte, Delaware
Town Meeting Minutes, July 8, 2024

Attending: Scott MacKenzie, Brandon Dougherty, Logan Ritchie, Andrew Ritchie, and Dave Brenner, Treasurer and Tax Collector Curt Nass

Absent: None

Call to Order: The meeting was called to order at 7:02 pm.

Minutes to the Previous Meeting:

Dave made the motion to waive the reading and to approve the minutes for June 17, seconded by Brandon, and all were in favor.

Special Guests: Councilman John Cartier presented NCC Code Enforcement Report, three open cases, one resolved, and Community Crime Report to the Commission. He said that the NCC Budget was approved, with no tax or sewer bill increases. He reported that NCC had approved funding for Bechtel Park on Naamans Road to begin rejuvenation, including the Bechtel Farmhouse. The former Evraz Steel Plant property working to rezone the property to maintain some sections for recreation.

Board of Adjustments: No activity to report.

Planning Commission: No meeting in July, will meet on August 5.

Treasurer's Report: Curt presented the Financial Report for June (attached). Andrew made a motion to accept, seconded by Logan, and all were in favor.

Tax Collector's Report: Curt Nass provided tax collector's report. No further changes on delinquent taxes. Tax bills will go out soon.

Old Business/President's Report/Correspondence:

- Town Hall Improvements – Scott reported that we are in a waiting period for installation of the stairlift, but that it should be installed before the next meeting. Scott reported that the Town had received a grant of \$125,000 from the State Community Redevelopment Fund for the installation of a new roof. Scott presented some options for obtaining bids and then Scott made a motion to present the bid information to the Town Solicitor for Public Notice and to present these bids to the Town Commission to select a vendor, Andrew seconded, and all were in favor.
- Sidewalks/Lampposts - No update on sidewalk repairs on Bellefonte Avenue. Scott said that he and Dave are doing their best to maintain the Edison lights on Brandywine Boulevard, and that two of the crown white lights are out. Scott made a motion to contact the electrician for repair, seconded by Brandon and all were in favor.
- Façade Grant – Scott reported that the program had been launched on the website, Facebook, and by emailing merchants who we have in our possession. He confirmed that several businesses received the information about the grant. None have applied so far, but the deadline is July 31, 2024, 6 pm.
- ARPA – Funds are depleted, Food Bank of Delaware sent an acknowledgment of the gift. SOB Website, Ross Logan was finally able to complete the transfer of the Shops website from Wixx to Word Press last week. Scott invited customers to look at the website and to give any edits to him to relay to Ross. Scott will ask Ross to send sign on info to Valerie White so that she can load any upcoming events. Scott will work with both to make sure this happens smoothly.
- July Concert is this Friday, Diamond Swing for July 12 summer concert. Brandon noted that the August Concert is Frida, August 2nd with James Spadola performing.

Correspondence:

- Via USMail – Thank you letter from Food Bank of Delaware
- Via Email – Request from BHFC to do letter of congratulations for dinner program

Public Comments: Valerie White attended to represent the Shops of Bellefonte. New Owner for Bellefonte Vintage is Tonya Smallwood. and will be doing business under the name Lotus Lane.

Valerie reported that the SOB will be having their Boo-tique on Sunday, October 13, rainedate 20th, between Marion and Grove.

Valerie asked the Commission to consider anything that could encourage more retail on Brandywine Boulevard.

New Business:

- Bellefonte Day – Saturday, September 28, same day at BHFC anniversary parade. No postcards, use money for more food. Brandon drafted a budget. Brandon made a motion to approve a budget of \$2500 for Bellefonte Day, seconded by Dave, and all approved.
- Edgemoor Port Jim Paradise offered to attend meetings of the Delaware Community Benefits Agreement Coalition and to keep the Commission informed about information regarding port development at Edgemoor. The Commission agreed that Jim could do so, which is much appreciated, but that he would do so in an unofficial capacity, not representing the Commission, or the Town of Bellefonte.

June 2024 Bills



Payee	Description	Amount
Delmarva Power	Streetlights	\$1,512.60
Delmarva Power	Town Hall	\$109.53
Delmarva Power	Town Hall Annex gas	\$62.30
Casella	Monthly trash/recycling – July	Up to \$12,050.00
Parkowski, Guerke, et al	June legal services	
Pennyhill Landscaping	July contract payment	\$885.50
Veolia	Water service – June	Up to \$25.00
Comcast	Phone & Internet – July	Up to \$265.00
Will Merlo	Town Hall Cleaning – July	\$100.00
Anderson Catania Surety	Surity Bond, Treasurer	\$570.00
Scott MacKenzie Reimb.	June meeting food	\$53.41
Dave Brenner Reimb.	½ case paper, binder dividers (Staples)	\$53.94
Ross Logan reimb.	Annual Website Hosting fee	\$21.99
Curt Nass Reimb	Envelopes and postage, tax mailing	\$304.61
Gretchen Reeder	July Concert entertainment	(hold) \$325.00
James Spadola	August concert entertainment	(hold) \$300.00

Scott made a motion, seconded by Andrew, all in favor

Announcements:

- Next Planning Commission/Zoning Review Board meets on every Monday at 7 pm or when they have an application; monthly meeting for August is on August 5,
- Next Town of Bellefonte Commission meeting, August 12, 2024, at 7 pm.
- A motion to adjourn the meeting was made at 9:06 pm without objection

Submitted by:

_____(Signature copy on file)_____
 Scott MacKenzie, Secretary

____8-12-24_____
 Approved:

Town of Bellefonte
Monthly Treasurers Report
June 2024

	Town Account (774)	MSAF Account (782)	Property Transfer Account (445)	TD Bank CD	ARPA Account (693)	Total of Town Accounts	June 2023
Balance 06/01/2024	<u>\$136,355.57</u>	<u>\$1,893.04</u>	<u>\$36,078.09</u>	<u>\$80,000.00</u>	<u>\$1,588.19</u>	<u>\$255,914.89</u>	<u>\$408,263.48</u>
Receipts							
Property Transfer Tax			\$6,600.00			\$6,600.00	
Town Taxes	\$100.00					\$100.00	
Total Receipts	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$6,600.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$6,700.00</u>	<u>\$9,767.90</u>
Disbursements							
GFL - Trash Collection			\$11,991.42			\$11,991.42	
Delmarva - Town Street Lights	\$1,508.63	Online				\$1,508.63	
Delmarva - TH Gas & Electric	\$109.70	Online				\$109.70	
Delmarva - Annex Gas	\$70.49	Online				\$70.49	
Comcast Cable	\$271.74	Online				\$271.74	
Reimburse - S.MacKenzie - TH Equipment/Food	\$584.40					\$584.40	
Reimburse - B.Dougherty - TH Equipment/Food	\$48.00					\$48.00	
Stipends						\$0.00	
Scott MacKenzie, President	\$507.93					\$507.93	
Andrew Ritchie, Secretary	\$923.50					\$923.50	
Logan Ritchie, Commissioner	\$507.93					\$507.93	
Dave Brenner, Commissioner	\$138.53					\$138.53	
Brandon Dougherty, Commissioner	\$507.93					\$507.93	
Curt Nass, Treasurer	\$1,108.20					\$1,108.20	
Frank Holodick	\$507.93					\$507.93	
James Paradise	\$507.93					\$507.93	
Andrew Moore	\$507.93					\$507.93	
The Trophy Shop	\$178.00					\$178.00	
Landscaping	\$885.49					\$885.49	
Pat Anker - Landscaping	\$100.00					\$100.00	
Elevator Ready	\$9,500.00					\$9,500.00	
Will Merlo - Maintenance	\$200.00					\$200.00	
Community Activities	\$300.00					\$300.00	
Public Notices - Gannett	\$60.20					\$60.20	
Legal Fees	\$1,037.16					\$1,037.16	
Selective Insurance	\$11,433.00					\$11,433.00	
Bank Fee	\$55.18					\$55.18	
A-1 Sanitation					\$756.03	\$756.03	
Food Bank of DE					\$832.16	\$832.16	
Total Disbursements	<u>\$31,559.80</u>	<u>\$0.00</u>	<u>\$11,991.42</u>	<u>\$0.00</u>	<u>\$1,588.19</u>	<u>\$45,139.41</u>	<u>\$59,495.79</u>
Ending Balance 06/30/2024	<u>\$104,895.77</u>	<u>\$1,893.04</u>	<u>\$30,686.67</u>	<u>\$80,000.00</u>	<u>\$0.00</u>	<u>\$217,475.48</u>	<u>\$358,535.59</u>

June Properties: 1127 Brandywine